**Beaver Island District Library Board of Trustees**

**Special Meeting Minutes**

**April 16th 2015**

Present: Jones, Martin, Mitchell, Moore, Rehkopf, Welter

Absent: Lyle, Tidmore

Other: McGinnity, Speck

1. **Meeting called to order** by Welter at 9:00 am.
2. **Public Comment**: None
3. **Approval of/Amendments to Agenda**: Tidmore had requested via email that a discussion of the possibility of moving the accounting function into the library itself be added to the agenda. It was added under “New Business,” time permitting.
4. **Financial Report**: There was no need to amend the 2014/2015 budget as we came in under budget overall. Nothing unusual to note in check register for March. Motion to approve financials proposed by Rehkopf, Moore seconded—motion carried.
5. **Review proposed evaluation instrument for Director’s annual evaluation**: Discussion. Motion to adopt the new instrument proposed by Moore, Mitchell seconded—motion carried.
6. **Move to closed session, per Director request, for performance review**:

Motion to move to closed session as requested by the Director proposed by Rehkopf, Jones seconded—motion carried. The Board moved into closed session to finalize feedback for the Director and subsequently deliver said evaluation at 9:11 am.

Motion to return to open session proposed by Moore, Rehkopf seconded—motion carried. The Board returned from the closed session at 9:54 am.

1. **Approval of minutes of the March 13th Special Meeting**: No amendments, other than the spelling of Kathy Tidmore’s first name. Motion to approve minutes as presented proposed by Jones, seconded by Moore—motion carried.
2. **Director’s Report**: McGinnity presented the report for March, as well as the year-end report.
3. **Discussion of Policy/Bylaw Issues**: Moore distributed an excerpt from the Agreement to establish the Library, and explained that certain bylaws changes which have been discussed would be in conflict with the Agreement. After some discussion, the Board agreed to table the discussion of proposed bylaw changes until the next meeting.
4. **May Meeting Schedule/Leadership**: As there doesn’t appear to be anything on the agenda for May that is especially time sensitive, and there are scheduling conflicts for several Board members, the Board discussed whether to cancel the May 21st regular meeting, with the understanding that should something urgent arise that needs to be decided on prior to the June meeting, a special meeting will be held to deal with that issue in a timely fashion. Motion to cancel the May 21st meeting with said understanding proposed by Moore, Jones seconded—motion carried.
5. **Public Comment**: None
6. **Motion to Adjourn:** Proposed by Rehkopf—motion carried. Meeting adjourned 10:21 am.

*Next regular meeting: June 18th, 2015.*

-*Respectfully submitted by Patrick S. McGinnity, Director*